The Illinois Youth Survey is available to schools for administration via traditional paper/pencil format or online. For both methods, there is no cost to participate and no cost to receive results.

Deciding to Survey Online or by Paper/Pencil





PROS

- No paper materials to handle or ship
- Students can often complete the survey in less time than paper format
- Access to survey results can be quicker than for paper administration

CONS

- More proctor responsibility when monitoring the survey process to ensure all students have a chance to survey but none complete the survey more than once
- Depending on the number of computers available, may require multiple survey days if all students cannot participate at the same time
- Need to check hardware, software, and network requirements to ensure capacity exists in your building

PAPER/PENCIL FORMAT

PROS

- Familiar administration procedure
- All participating grade levels can complete surveying in 1 day
- All materials are provided, including pre-sharpened pencils

CONS

- Paper materials can be misplaced
- Completed surveys need to be returned to CPRD
- May require more time for reports to be generated



EQUIPMENT NEEDED FOR ONLINE SURVEYING

An Internet connection, either through a LAN (T1, etc.), WiFi, or with an individual modem, connected to an Internet Service Provider.



Operating System Requirements: PC configured to run Windows 10

Apple iPad (3rd Gen)

Chrome OS on Chromebook

Network Requirements: Capacity to accommodate the number of

students surveying simultaneously Allow traffic to/from survey site

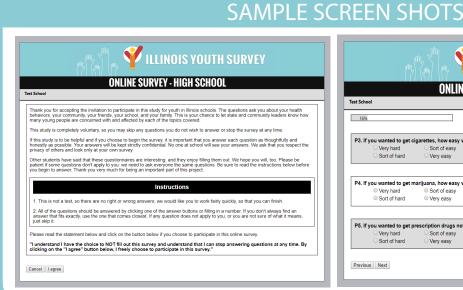
One of the following browsers: Microsoft Internet Explorer, v11 or higher

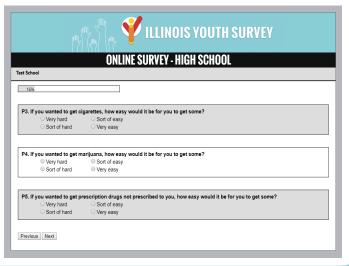
Google Chrome, v77 or higher Microsoft Edge, v44 or higher

Safari, v9 or higher

IMPORTANT STEPS FOR SUCCESSFUL SURVEYING

- Schedule computer time to accommodate every participating student to have a turn. Each student will need 40-45 minutes.
- Proctors will need to oversee participation, including having computers available when needed, ensuring students arrive and begin at designated times, and tracking which students have completed surveying so that all have the opportunity to survey but only survey once.
- Inform CPRD when surveying is complete via the IYS reports viewer.





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